

Kerry Nicol

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QUALIFICATIONS SUMMARY

I have excellent communication skills coupled with a keen eye for detail. Being a quick learner I enjoy working on new and challenging projects either within a dynamic team or individually. I am a well-rounded individual who is friendly and hardworking.

IT Skills include the following: Microsoft Office; Adobe Acrobat, Illustrator and Photoshop; Macromedia MX and Director; Windows and Mac; Hand code XHTML, HTML, CSS and JavaScript plus basic PHP, Perl, ASP & ActionScript.

EDUCATION

2000 – 2004 **University of Plymouth** Plymouth, UK
BSc (Hons) MediaLab Arts
Second Class Honours, Upper Division (2:1)

WORK EXPERIENCE

Freelance XHTML/CSS Specialist 07/2008 – Present & 04/2007 – 11/2007
Altivero Business Solutions Telecommute, New Westminster, BC

Freelance E-Commerce Assistant 12/2006 – Present
APH (Airport Parking and Hotels) Telecommute, New Westminster, BC

- Web page development and content updates.
- Manage Google, Yahoo and ASK Pay-Per-Click campaigns.

Web Editor 12/2006 – 04/2007
IBM Burnaby, BC

- Migrated content from previous website to new CMS, also edited HTML and CSS to comply with new layout.

E-Commerce Executive 12/2005 – 11/2006
APH (Airport Parking and Hotels) East Grinstead, UK

- Manage Google and Yahoo Pay-Per-Click campaigns.
- Poster and leaflet print design for sales department and marketing promotions.
- Created product promotion website banners.
- Web design using HTML, CSS, JavaScript and Photoshop.
- Support the marketing team with HTML, CSS and graphic design for email campaigns.

Temp Mutual Funds Administrator 04/2005 – 07/2005
Credential Vancouver, BC

- Transferred paper based mutual fund applications to database.
- Data analysis project in MS Excel.

Mailroom Assistant

02/2005 – 04/2005

Credential

Vancouver, BC

- Fulfilled the companies' legal requirement to package and mail out mutual fund prospectus' to new clients. Also, assisted in the efficient running of the mailroom.

Content Assistant

11/2004 – 12/2004

Intrawest

Vancouver, BC

- Worked on a Colorado ski resort website. Transferred the content from their old website to the new CMS.
- Implemented new website structure to the CMS and reorganised content to comply.

Web Developer

08/2002 – 08/2003

University of Plymouth

Plymouth, UK

- Created interactive Flash game, student induction video, ASP forms and Plymouth campus interactive map.

COMMUNITY INVOLVEMENT**Backstage Crew**

New Westminster, BC

Vagabond Players

- Plays worked on: Evelyn Strange and Here on the Flight Path.

Volunteer

New Westminster, BC

Royal City Farmers Market

Volunteer

New Westminster, BC

Senior Services

- Grocery Shopper and 'Meals on Wheels' runner.

INTERESTS

Photography, reading, growing vegetables in our community garden and on our balcony, yoga, cardio kick-boxing, leisurely nature walks, travelling, sketching and socialising with friends and family.